AGENDA ITEM
CA 9

Travel Approval Form

Department: 450 - DISTRICT CLERK

Event Name: CDCAT REGION V FALL CONFERENCE

Location: DECATUR, TX

Event Dates: OCTOBER 7-8, 2026

Purpose:
- ☑ Required Continuing Education/Certification
- ☑ Job Training
- ☐ Other: _____

Court Decision:
This section to be completed by County Judge's Office

Johnson County ★ APPROVED ★ Commissioners Court

9.28.2026

Name of Attendees:

HON. WILL F. KEETON

Required Documents Checklist:

✶✶ Same-Day Travel - Commissioners Court Approval is not required ✶✶

Overnight Travel

- ☑ Travel Approval Form
- ☐ Registration Information or Confirmation
- ☑ Itinerary, Agenda, or Breakdown
- ☑ Hotel Information, Confirmation, or Hotel Reservation Request Form

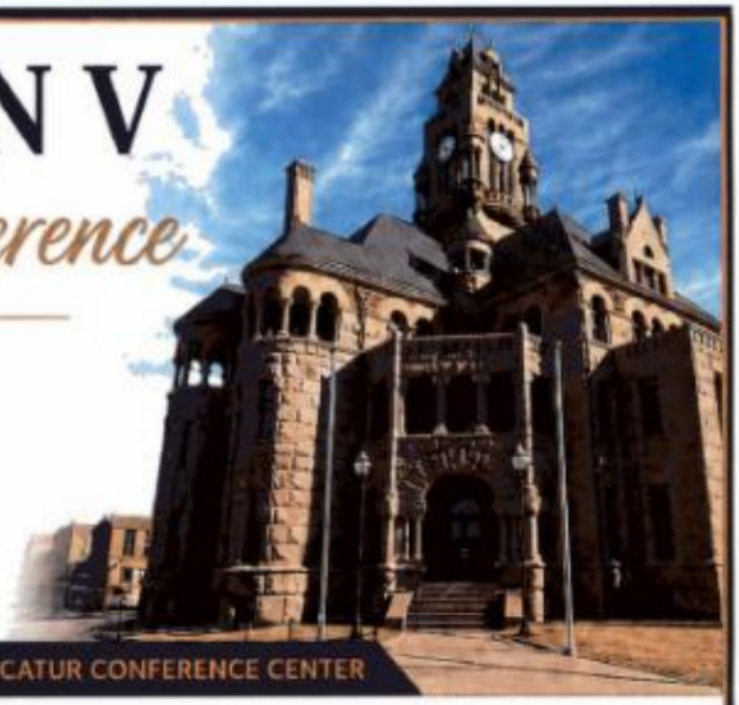
For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head: Will F. Keeton

Approved in CC on 9/11/2023

REGION V
Fall Conference



OCTOBER 7, 2026

6:00 P.M. – 8:00 P.M.

Dinner at Trinity Street Restaurant and Bar and Courthouse Tour

Sponsored by Kofile

OCTOBER 8, 2026 | **DECATUR CONFERENCE CENTER**

8:00 A.M. – 8:30 A.M.	**BREAKFAST** *Sponsored by TERRALOGIC*
8:30 A.M. – 9:30 A.M.	**WELCOME AND INTRODUCTION** *by Andrew Lloyd, 271st District Judge Elect* **BUSINESS MEETING IMMEDIATELY FOLLOWING** a) Pledge to the U.S. Flag and Texas Flag b) Invocation c) Introduction of Clerks and vendors d) Treasurer's Report e) Selection of host county for Spring 2027 Meeting f) New business
9:30 A.M. – 10:30 A.M.	**Texas State Library and Archives Commission** *Sahar Arafat-Ray* *Records Retention*
10:30 A.M. – 11:00 A.M.	**Texas House of Representative District 64** *Andy Hopper* *How partnership with your State Representative can work for Clerks*
11:00 A.M. – 12:00 P.M.	**271st District Attorney James Stainton** *Impacts of trying a death penalty case*
12:00 P.M. – 1:00 P.M.	**WORKING LUNCH / KEYNOTE** Wise County Attorney Che Rotramble *The American Dream* *Sponsored by Revolution Data Systems*
1:00 P.M. – 1:45 P.M.	**OCA and Tyler Technologies** *OCA and Tyler Technologies team up to provide OCA reporting and CATX updates*
1:45 P.M. – 2:00 P.M.	**BREAK – DOOR PRIZES** *Break sponsored by Tyler Technologies*
2:00 P.M. – 3:00 P.M.	**Melissa Gorley,** Staff Attorney, Legal Advocacy for Young Adults & Children *Guardianships and Alternatives*
3:00 P.M. – 4:00 P.M.	**Halie Bever,** Human Resources Consultant, TAC *Hiring and Firing*
4:00 P.M.	**WRAP-UP AND ADJOURN**

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Stronger Together, Serving Our Communities.

TRAVEL HOTEL RESERVATION REQUEST

(EMAIL TO PURCHASING at) travel@johnsoncountytx.org

DATE: 9/17/2026 DEPARTMENT: 450- DISTRICT CLERK

PERSON SENDING REQUEST: MARYA GARREN EXT: 1173

Person (s) Name Attending:

*If LEOSE Funds are being used to pay for the room upon check out, please check LEOSE FUNDS below:

☐ LEOSE FUNDS

1. HON. WILL F. KEETON
2.
3.
4.
5.
6.

Function Attending: CDCAT REGION V FALL CONFERENCE

Hotel Name: FAIRFIELD BY MARRIOTT INN & SUITES DECATUR AT DECATUR CONF CENTER		
Hotel Address: 1910 WEST US HWY 380		
City: DECATUR	State: TX	Zip: 76234
Hotel Phone# 940-627-0645		
Special Requirements:		
Conference Hotel Block Code: CDCAT REGION V CONFERENCE		
Conference/Training Website:		
How many rooms needed: 1		
Date of Check In: 10/7/2026	**Date of Check Out:** 10/8/2026	

FOR AFTER HOURS ISSUES OR QUESTIONS PLEASE CONTACT ALISSA KROKUM @ (817) 648-8882 (TEXT OR CALL)

Revised 8.4.2026